

Nominee Materials: Each nominee shall be invited to submit the following items in the order listed:

A three-page (maximum) summary and discussion detailing the nominee's specific contributions to international education while at UNF, plus any other efforts the nominee believes have contributed to the internationalization of UNF.

A five-page (maximum) *curriculum vita*, which includes educational background, current rank and position at UNF, other awards received for international leadership and a succinct listing of international activities during the nominee's tenure at the University of North Florida.

A signed statement by the faculty member attesting to the accuracy of the information included in the packet and a stipulation on the part of the Chair that the material is consistent with the Chair's knowledge of the faculty member's performance (see attached form, "Statements of Accuracy") must also be included.

There shall be no more than a total of 9 pages in the packet. Standard margins and a font size of not smaller than 11 point are to be used. **One copy of these materials, unstapled and binder clipped,** must be delivered, preferably by hand, to the **International Center by Monday, March 2, 2020, at 5:00 PM.**

Selection: Nominations will be reviewed by a committee of the International Council and recommendations forwarded to the Associate Provost, Dr. Daniel Moon, who will make the final selection.

**Outstanding International Leadership Award
Assistant Professor, Instructor, or Lecturer**

APPLICANT'S STATEMENT

I, _____ (applicant's name), hereby attest to the accuracy of the information contained in this application.

Signature _____ Date _____

CHAIR'S STATEMENT

As the applicant's Department Chair, I _____ (Chair's name) stipulate that the material in this application is consistent with my knowledge of the performance of _____ (applicant's name).

Signature _____ Date _____