

**Coggin College of Business
Executive Committee Meeting
April 11, 2019 (9:00-10:30 am)
Minutes**

Present: Dawkins, Jackson, Russell, Bowling, Eltantawy, Goel, Guffin, Loh, Donaldson, Jaeger, Watts

Absent: Leonzon, Gallo

Guests: Trey McCray III, MSE, Higher Education Account Executive for Apple Education
Jake Hansen

Apple presented on today's mobile services and how they can partner with CCB to provide services to faculty and staff.

1. Approval of 4/11

start in the upcoming weeks. MW (webmaster) is currently working to create a graphic design intake form for faculty, staff, and student organizations to use.

- The CMC is currently in the process of installing televisions in CCB walls.

3. Advising Services Update (Jennifer Jackson)

- The spring semester resulted in 37 student suspensions and 100+ students on probation.
- Transfer orientation started last week with FTIC orientation starting on the 23

rd.

- Jennifer will schedule a meeting with department chairs and unit heads to discuss CCB's transient policy.

4. SBDC update (Janice Donaldson)

- This is national Small Business Week, and this year's luncheon is on Friday at the University Center and is sold out.
- CCB decided not to participate in this year's Florida Venture Forum business plan competition. Next year, we will distribute the Forum info sooner to students to give them more time to prepare.
- A new part-time Hispanic Business Consultant was hired.
- The SBDC is looking for a graduate student so please send referrals to Janice. The student hired will also receive the Lowell Salter Fellowship.
- The SBDC is recruiting for a full-time consultant position and the job will be posted next week.

5. Development Office update (Teresa Nichols)

- UDAE has received applications for the DOD position and interviews are in process for the ADOD

- Oliver Schnusenberg is the Traynham Teaching Professor
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