

Clery Act Committee Meeting

Thursday, May 26, 2016 at 9:00 a.m.
Student Union, Building 58W / Room 3804
MINUTES

Committee Members Present:

Frank Mackesy, UPD
Bob Boyle, Housing and Residence Life
Joann Campbell, Compliance
Dan Endicott, Environmental Health and Safety
Cheryl Gonzalez, Title IX Administrator
Kelly Harrison, CPDT
Anne Hoover, Academic Affairs
Andy Joiner, UPD
Donna Kirk, Athletics
Ruth Lopez, International Center
Holly Miller, Faculty Representative
Marc Snow, Office of the General Counsel
Bill Strudel, UPD
Margaret Szerba, Student Government
Tom Van Schoor, Dean of Students and Title IX Coordinator for Student Affairs
Tia Wrigley, Club Alliance

Absent:

Jillian Gooding, Compliance Coordinator, Student Financial Aid
John Reis, Office of the General Counsel
Tim Robinson, International Center
Bob Shepherd, Student Conduct
Sheila Spivey, Women's Center

The meeting was called to order at 9:01 a.m. by Committee Chief, Frank Mackesy. The first order of business was for committee members and guests to introduce themselves and state what department they are representing.

Minutes: Chief Mackesy presented the draft minutes of the February 25, 2016 meeting to the committee and offered the opportunity for comments/questions from the members. Upon receiving none, Chief Mackesy asked for a motion for approval. A motion was offered and seconded. The motion was carried to accept the minutes as presented.

Annual Security Report – Chief Mackesy said that it is time to start gathering information for the 2016 Annual Security Report. This year it should be much easier to put this document together. As an example, Chief Mackesy stated that last year we had to include 111 policy statements, the year before that, there were only three. All policies have been added to the ASR so we're up to speed on that. The thing we have to do is keep it updated. Please review your policies and if they were changed from the last ASR, we need to update the ASR this year, or if you add any new policies. Joann Campbell reported that the Alcohol and Other Drugs policy will need to be completely revamped. Chief Mackesy informed the committee that we need to update the timely warning immediate notification policy. He has been working with John Reis and Joann Campbell to prepare a new draft of the policy. Chief Mackesy looked at the Clery Center's site and took guidance from there as this policy is required by the DOE. He is nearly complete with the draft policy to circulate it for review. Also, reporting numbers will need to be refreshed and updated. It is his understanding that the University is an "opt out" for

Flow charts – Chief Mackesy reminded the committee that at the meeting in February, he asked the required departments to get him a flow chart on their crime reporting process. He received flow charts from Dan Endicott and Tom Van Schoor. He thought Cheryl Gonzalez's flow chart example was really good and he needs the rest to get them to him and we will figure out where to get them from here. He will also provide them to Joann Campbell who will create a "flow chart of flow charts".

Additional CSA designations – Chief Mackesy said that Dr. Gonzalez is on board with identifying positions within Student Affairs who should be designated as a CSA. He also reported that Jillian Gooding met with Albert Colom and identified 7 areas in Enrollment

year. The daily crime log will be included in parent orientation this year. Another recent discovery that the crimes have to be on the log for 60 days before rotating off.

Sexual Assault Video – Joann Campbell reported that the video has been shot and it is in the editing phase now. She is hopeful that she and Sheila Spivey can review it the first week of June. They plan to make it available for the Week of Welcome. Before then they plan to show the video to the committee. The video is less than ten minutes and has three different endings. It is quality work that the students had a great time doing. It was powerful for students who worked on the video. Everything except the filming was done by students, actors, technical staff, etc. Only one professional was present and that was to film. There was a short delay in getting started on the filming because they had difficulty finding a student willing to portray the perpetrator. Marcia Ladendorff, Instructor in Communications, was also instrumental in working on the video. Chief Mackesy commended Dr. Campbell and Ms. Spivey for getting it done. Donna Kirk wants to incorporate the video into the Student-Athlete Compliance meetings when the student athletes return in the fall. Chief Mackesy wants to add it to UPD's webpage. Dr. Campbell agreed but only if goes above the "teacup" video. Chief Mackesy advised that he is using the teacup video with permission and the parents really seem to like it.

Faculty Representative – Chief Mackesy reminded the committee that Dr. Steve Paulson was y hadTD[ed the

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